

No.SE/SEC & E.Co.R/ECCS/E.A./2024-25

December 09, 2024

N O T I C E

Educational Assistance for the Children of Shareholders of the Society

The Competent Authority of the Society has decided to grant Educational Assistance for the Children of the Shareholders in the form of reimbursement of the cost of Books purchased for One Child only who studies in School/College/ University / Technical Institute. The actual amount of reimbursement per capita will depend on the fund available for distribution as well as the number of applications to be received from the shareholders for the purpose.

The above reimbursement is only for the Scholastic Year 2024-2025 i.e. for the period from April, 2024 to March, 2025.

Applications for the above assistance from Welfare Fund of the Society in prescribed form (specimen attached herewith and also available at the Website of the Society) are invited from the Shareholders of this Society. The applications duly completed in all respects along with a legible **Xerox copy of Bank's Cheque leaf or a cancelled Cheque or Pass Book** (from which Name of the Member, Bank Account Number and IFSC can be verified) and forwarded by the Bill Compiling Officer of the applicant should reach the respective Branch Office of the Society on or before **10th January, 2025**. Certification by School/ College/ University / Technical Institute Authorities as per the format given in the prescribed application proforma is to be obtained. In absence of availability of such certificate, any document in support of pursuing education in School/ College/ University/Technical Institute must be attached with the application form. For the convenience of members the payment of educational assistance will be made through NEFT / RTGS only. The applications which are incomplete or received after the last date will not be entertained under any circumstances.



CHIEF MANAGER

Copy to : Sri _____, Director/ Delegate/ Member W.F.C.,
SE, SEC & E.Co.Rlys.E.C.C.S.Ltd., _____ for information and necessary action
please.

Copy to : The Branch Manager / In-Charge,
S.E., S.E.C. & E. Co. Railways E.C.C.S. Ltd.
GRC/ KGP/CKP/ADA/BSP/NGP/KUR/SBP/WAT/RAIPUR/BBS/RNC, for information and
necessary action.

Notice Board

S.E, S.E.C & E.Co.RAILWAYS EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD.
H.O. 93, Circular Garden Reach Road, Kolkata-700 043.

Form of Application for Educational Assistance to the children of Shareholders
for the Scholastic Year 2024-2025

1. a) Name of the applicant in full : _____
(In Block Letters)
- b) Designation _____ Station _____ P.F. No. _____
- c) Department _____ Ticket No. _____
- d) Senior Subordinate under whom he is working _____
- e) B.U.No. : _____ Basic Pay: _____
- f) **Mobile No.** _____
2. a) Name of the Son / Daughter in full : _____
(In Block Letters)
- b) Name & Address of the Institution where the _____
Son / Daughter is studying : _____

Class in which the Son / Daughter is studying _____
3. Amount of assistance applied for : _____
4. **Bank Particulars:** Name of the Bank: _____
Branch: _____ Savings A/c. No.: _____
IFSC : _____ (Attach Xerox Copy of Bank's Cheque Leaf or a
Cancelled Cheque or Pass Book)

I declare that I am a bonafide member of the Society and the particulars furnished above are correct to the best of my knowledge and belief.

Date : _____

SIGNATURE OF APPLICANT SHAREHOLDER

SCHOOL/ COLLEGE CERTIFICATE

This is to certify that Sri/Smt./Kumari _____ Son/ Daughter of Sri/
Smt. _____ is a bonafide student of Class _____ of
this School/College/Institution.

Date: _____
Signature of the Head of Institution (with official seal)

Forwarded to: **The Chief Manager, SE, SEC & E.Co.Railways' Employees' Co-operative Credit Society Ltd., Garden Reach,** with the remarks that the particulars given by the applicant were verified and found to be correct.

Date: _____
Signature of the Controlling Officer / Sr. Sub-ordinate with Official Seal

FOR OFFICE USE ONLY

Amount applied : _____

Amount sanctioned: _____

Signature of the Member of W.F.C.

SE, S.E.C & E.Co.RAILWAYS EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY LTD.
H.O. 93, Circular Garden Reach Road, Kolkata-700 043.

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December 10, 2024

CORRIGENDUM

Reg: Educational Assistance for the Children of Shareholders of the Society

In reference to Notice No. SE/SEC & E.Co.R/ECCS/E.A./2024-25, dated 9th December, 2024 issued by this office, which was written as “ The applications duly completed in all respects to be forwarded by the Bill Compiling Officer of the applicant ” is to be **read now** as “ **The applications duly completed in all respects to be forwarded by the Controlling Officer / Sr. Sub-ordinate of the applicant with Official Seal** ”

All the other terms and conditions of the said Notice will remain unaltered.



CHIEF MANAGER

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Copy to : The Branch Manager / In-Charge,
S.E., S.E.C. & E. Co. Railways E.C.C.S. Ltd.
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